



INFORMATION BULLETIN

Bulletin #: 2026-30

Date: September 30, 2026

To: Member Associations
Independent Teams

CC: Board of Directors
District Coordinators, DUICs, and PUIC
Staff

From: Shaquille Gilbert, Umpires & Championships Director

Subject: Tournament Scheduling Working Group – Outcomes & Recommendations

Softball BC established the Tournament Scheduling Working Group to review the Minor tournament scheduling process and identify opportunities for improvement.

After consulting with Tournament Directors, Association Presidents, and District Umpires-in-Chief (DUICs), the Working Group supported continuing the existing volunteer-led tournament scheduling process and recognized the valuable work already being done by volunteer organizers. The recommendations are intended to support and strengthen the existing process, not replace it.

2027 Tournament Scheduling

The annual Tournament Scheduling Meeting will take place on **December 2, 2026**.

Each association should designate **one Tournament Director or Tournament Scheduler** to submit its tournament information. The designated individual should email **all proposed tournaments to larson@telus.net by October 25, 2026**.

To avoid duplicate or conflicting information, please ensure submissions are sent by **one designated person per association**.

The Working Group has asked the volunteer organizers to consider the following recommendations:

- Improve communication and transparency around scheduling timelines and decisions.
- Continue working with DUICs to identify umpire capacity concerns before tournament dates are finalized.
- Consider staggered tournament registration openings, transparent waitlists and clear withdrawal policies.
- Consider registration/cancellation fees to discourage multiple registrations followed by withdrawals.



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Article 17 – Tournament Sanctioning

The Working Group also recommended strengthening the tournament sanctioning process by requiring the applicable DUIC to review and approve the umpire capacity requirements associated with a tournament submission.

Article 17.2.1(c) will be amended as follows:

17.2.1(c) Tournament Sanctions should be obtained at least three (3) weeks prior to the date of the tournament. Any applications received less than three (3) weeks prior to the tournament may be assessed a late fee of \$50.00. The sanction application must be accompanied by the signed/approved District UIC Online Sanction Request Form. **This must include confirmation and supporting evidence that the relevant District UIC has reviewed and approved the umpire capacity requirements for the tournament submission.**

Members are also reminded that under **Article 17.2.1(f)**, tournament sanctions will not be issued in conflict with scheduled District Qualifiers or Regional/Provincial Championships in the area without prior approval from the Umpires & Championships Director.

Softball BC thanks the members of the Tournament Scheduling Working Group, the volunteer tournament organizers, and everyone who contributed feedback throughout the review.